Welcome

Boston, MA
Simmons College

August 26, 2016

Presenters:
Caroline Allen, *NursingCAS Director, the American Association of Colleges of Nursing*
Ann Donnelly, *Account Management Director for NursingCAS, Liaison*
Rika Judd, *Director of Account Management, Liaison and Former Director of Admission at MGH Institute of Health Professions*
Eli Haddad, *WebAdMIT Support Specialist, Liaison*

NursingCAS Learning & Networking Day

Let us know who you are and what school you are representing and 1 other insight such as…

- *What you hope to learn today <u>OR</u>*
- *Something you like about NursingCAS <u>OR</u>*
- *Something you find challenging about NursingCAS <u>OR</u>*
- *A NursingCAS tip or strategy*

Introductions

American Association of Colleges of Nursing

AACN is the national membership organization for over 780 nursing schools; providing public support for professional nursing education, research, and practice

Liaison International provides the software, processing, and support to applicants and participating schools. Industry leader with 20 years of experience working with 25 different health profession to administer CAS's.

LIAISON INTERNATIONAL

COLLEGE

NursingCAS partners with participating schools to provide an online application to students who wish to apply to that school's programs and processes applications on their behalf

Partnership

Access

Customization
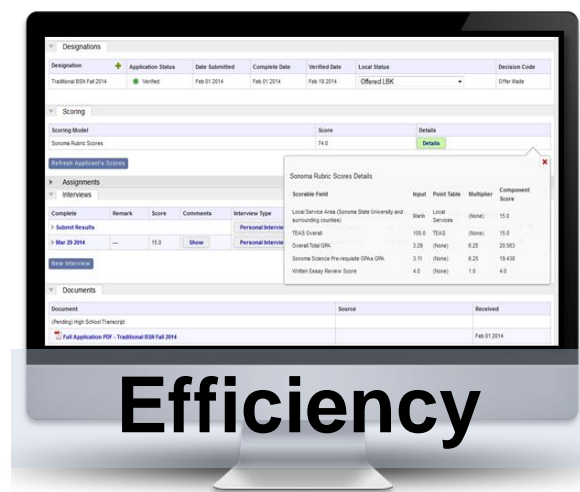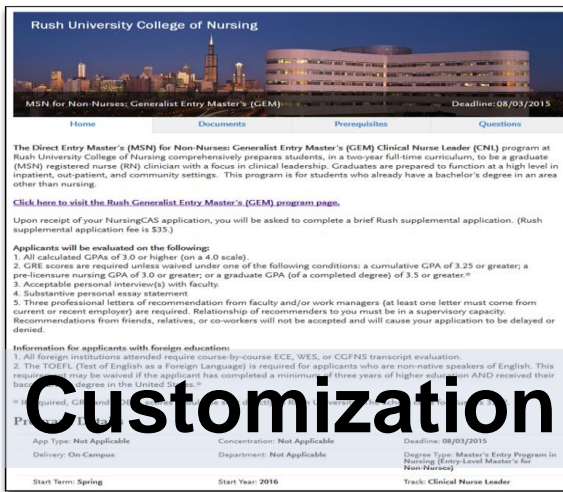
Efficiency

Efficient method to research and apply to multiple programs with one, online service. Increase your program's exposure.

Ability to customize your admissions requirements and brand your school's listing on a per program basis.

Use the free tools in NursingCAS to manage your admissions and/or download and import the data and documents into existing systems.
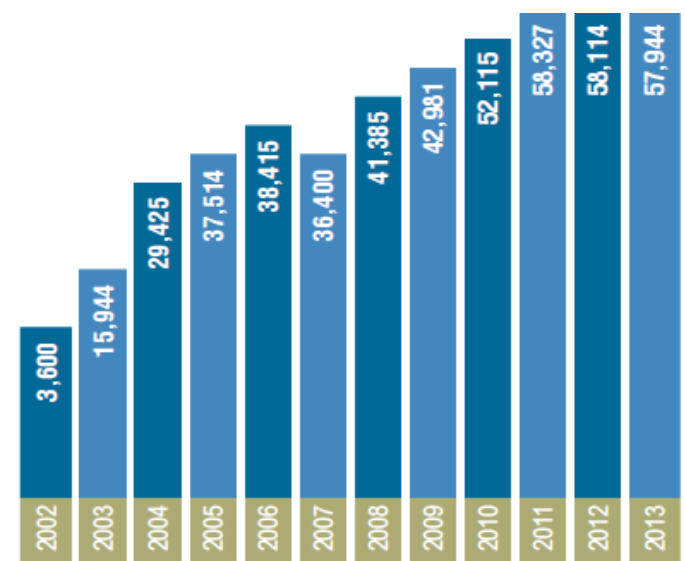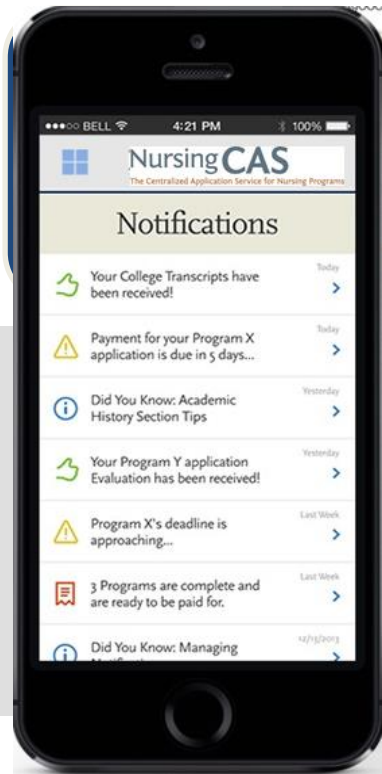
Flexible to Meet Your Needs

Streamline the application process for prospective students

- A single, online resource to research and apply to participating programs

Maximize capacity in schools of nursing and help fill available seats

- Qualified applicants are turned away from nursing schools annually even though more than 14,000 seats were unfilled

- Notify applicants about available seats at participating schools, new programs and deadline extensions

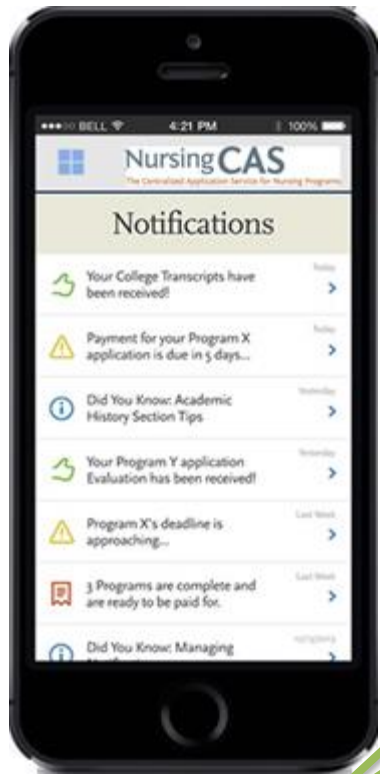| Year	Value
2002	3,600
2003	15,944
2004	29,425
2005	37,514
2006	38,415
2007	36,400
2008	41,385
2009	42,981
2010	52,115
2011	58,327
2012	58,114
2013	57,944

SOURCE: American Association of Colleges of Nursing, Research and Data Center, 2002-2013. AACN is not responsible for reporting errors by respondent institutions.

Goal of NursingCAS

Former User Experience

Real-time notifications and online status check

Centralized sections collect information common to all programs

Programs can collect custom information and documents in this section

The 2016 – 2017 Cycle is Now Open!

Welcome Back

As a previous applicant to **ADEA DHCAS**, you can speed up the application process by copying data from your previous application. Whether you submitted an application or started an application but did not complete the application process, this time saving process applies to you.

Confirm Your Profile Information

Step 1 in the re-applicant process is to confirm your profile information. Make any necessary updates to your Name, Contact Information and Account Information.

Decide if You Want to Copy Application Data

Step 2 in the re-applicant process is to decide if you want to copy data from a previous application. You will be able to review all of the application sections and decide what you want to copy. Or, you can start with a blank application to clear out all previous application information.

Choose Your Programs

Once you have updated your profile and decided which application data to copy, you will start your new application. The first step is selecting the programs to which you want to apply.

Review Application Sections

Every section of the application for which you choose to copy application data will initially be marked with the ! icon. You will need to visit each of these application sections to confirm the data is accurate or make updates.

Ready To Begin?

Start Reapplication

What carries over?
- CAS ID
- Data in personal information section
- Data in academic history section
- Transcripts

What doesn't carry over?
- References
- Questions or documents from the program materials section
- The fee resets
- SSNs don't carry over

Re-Applicant Feature

http://www.nursingcas.org/application-instructions/account-creation/re-applicant/

- Primary filter of degree type will help the programs list load faster
- Applicants will be able to search for programs by delivery – online, on-campus or hybrid format
- Applicants can use toggles to hide past programs, show available programs, and/or display future programs that haven't opened yet

Improved Search Filter

Military Status

Indicate your anticipated United States Military status at the time you enroll? *Optional*

Select Military Status ⌄

Please specify branch of the United States Armed Forces *Optional*

Select Armed Forces Branch ⌄

Service Began *Optional*

📅 MM/DD/YYYY

Are you still serving? *Optional*

◯ Yes   ◯ No

Service Ended *Optional*

📅 MM/DD/YYYY

Military Discharge

Were you honorably discharged from the military?

◯ Yes   ◯ No   ◯ I did not serve

Updated Questions

View all: www.mynursingcas.org/users/applicant-experience/

List of Document Types

You can configure which types of documents an applicant should upload (*required or optional*) on a per program basis

Certification
Catalog Course Description
CV/Resume
Health Records
High School Transcript
License
Military Papers
Personal Statement
Research/Publication
Shadowing/Healthcare Hours
Test Score Report
Writing Sample
Other

*Items italicized are new types

New Types

Watertown University

Test Program - BSN No Coursework Required | Deadline: 03/15/2017

| Home | Documents | Evaluations |

Create an Evaluation Request!

Once you have saved the evaluation request, an email request will be sent to the evaluator on your behalf. Please advise your evaluator to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

Evaluator's Information

First Name

Last Name

Email Address

Due Date   MM/DD/YYYY

Personal Message/Notes

0/500

Program Evaluations

| Minimum Required | 3 ▼ | Minimum required must be completed for application to be submitted for review | ○ Yes |
| Maximum Accepted | 5 ▼ | | ○ No |

References (referred to as "Evaluations") will move into the "Program Materials" section and you will be able to customize your requirements on a per program basis.

For example, your RN to BSN program could require 2 references and your PhD could require 0 references.

You will also be able to configure if an applicant will be required to submit references to advance to a complete status in WebAdMIT.

Reference Requirements

- Your access to WebAdMIT will not be impacted by the cycle switchover
- Applicant data from the 2016 – 2017 cycle will flow into WebAdMIT beginning on August 26th
- The 2015 – 2016 Cycle in WebAdMIT does not technically exist since the current application has been open since 2014. *Applicants who submitted during 2016 currently appear in your "2014 – 2015" view.*

Applicants who applied **between October 15, 2014 – August 15, 2016** will appear in your "**2014 – 2015" view in WebAdMIT**

Applicants who applied between **August 25, 2016 – this cycle** will appear in your "**2016 – 2017" view in WebAdMIT**

WebAdMIT 2016 – 2017 Toggle View

Ability to conduct bulk downloads of PDF documents from WebAdMIT

Document Export Manager

Export all | Full Application PDFs ▼ | for | Matriculating In-State Applicants ▼
to a | Zip archive (.zip) | file named | matric_apps.zip

Name each file using the following convention:

| 💡 | Insert merge field |

State University CAS ID | _ | Last Name | _Full_Application.PDF

These settings can be seen by | only myself ▼
and | will not ▼ | appear on the toolbar.

[Create File] [Save Export Settings] [Return to Export Manager]

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matric_apps.zip
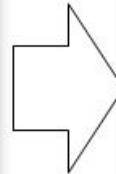
Name	Size	Packed	Type	Modified	CRC32
			File folder		
20120612345.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	6B120432
20120612346.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	6B120432
20120612347.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	6B120432
20120612348.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	6B120432
20120612349.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	6B120432
20120612350.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	6B120432
20120612351.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	6B120432
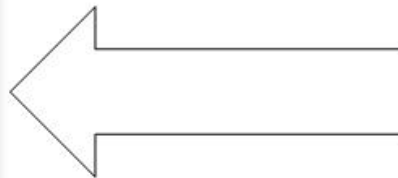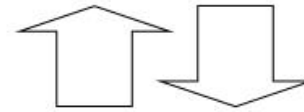
imagenow_import.sh

Access FAQs on this new tool, the PDF Manager, which will be available in WebAdMIT in late August.

Batch PDF Download

Reminders

Submit content to the applicant newsletter at
www.mynursingcas.org/dashboard/

University of San Diego
SEE THE POSSIBILITIES

- Many schools have inquired about opportunities to promote their programs to prospective applicants beyond the NursingCAS Newsletter so we partnered with Echo-Interactive, LLC to establish an: Echo-Targeting Program, an affordable banner advertising tool that allows schools to market their nursing program to prospects online

For more information, including pricing, visit www.mynursingcas.org/users/echo-interactive-recruitment/

Echo-Targeting Option

2016 – 2017 Academic Update (AU) periods are planned for:

- December 15, 2016 – February 15, 2017
- *May 30 - July 25, 2017*

Applicants can update their grades and send in new transcripts.

Applicants can change any "Planned/In-Progress" coursework to "Completed", so updated GPAs can be generated.

Academic Update

www.mynursingcas.org/users/academic-update/

New Benefit for NursingCAS Users

Integrated Background Screening from CastleBranch

NursingCAS users can now access the CastleBranch industry leading background screening tools directly within NursingCAS, making the entire application process even more convenient, easy and efficient.

Everything you need. All in one place. Conveniently online.

How it Works

01 — Within WebAdMIT admissions portal, administrator requests background check package for students.

02 — WebAdMIT shows "Order Pending" request status.

03 — Student receives email invite for background check order.

As the exclusive background screening provider for NursingCAS, CastleBranch provides users:

Customizable background screening options
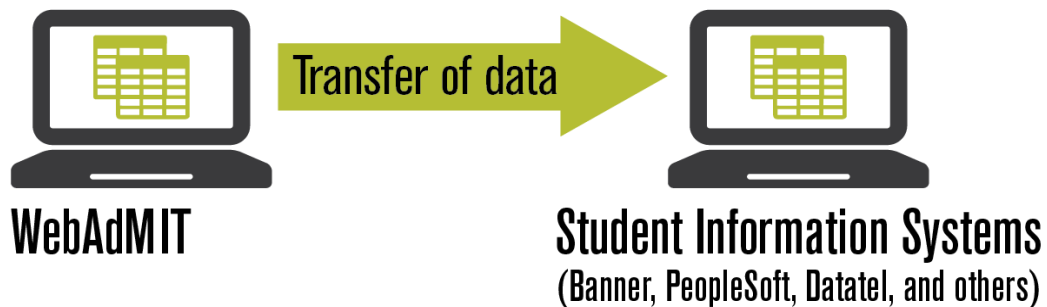
Real time background check order status

If you use CastleBranch or would like to partner with CastleBranch for your background check you can use the link below and the contact form to learn more about:

- Customizable background screening options
- Online, real-time order status
- Fast set-up and system integration with WebAdMIT

Background Check Option

go.castlebranch.com/nursingCAS

Did you know you can schedule automatic data transfers from WebAdMIT to your internal system(s)?

Transfer of data

WebAdMIT

Student Information Systems
(Banner, PeopleSoft, Datatel, and others)

Transfers are completed on:

Specified date + Specified time

The Export API allows technical users to run export files from a back-end API: set up the export file (or files) one time in the WebAdMIT user interface and all subsequent export files can be run without having to log into WebAdMIT and download a file.

API Feature

http://developer.webadmit.org

Example: http://nursing.uthscsa.edu/students/apply.asp

SCHOOL OF NURSING
UT HEALTH SCIENCE CENTER®
SAN ANTONIO

University: Home | Calendar | Maps

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◉ Site ○ University Google™ Custom Search [Search]

Prospective Students Home

Undergraduate Admissions

Graduate Admissions

Information Sessions

Application Instructions

Required Prerequisite Courses

Financial Aid & Scholarships

International Applicants

Articulation Agreements

Commonly Asked Questions

Contact Information

About San Antonio

School of Nursing Home

Apply Now

Request More Info

Media Center ↓

Ready to Apply

| Undergraduate Application Instructions | ↓ |

| Graduate Application Instructions | ↓ |

Prior to Application Deadline:

- Submit an online application via NursingCAS, the Centralized Application Service for Nursing Programs by 10:59pm on the day of the application deadline.

- Submit the School of Nursing non-refundable $45 application fee by the application deadline. (Instructions are included inside the NursingCAS application)

- Submit official transcripts for each college/university attended to NursingCAS by the application deadline. If you attended a non-U.S. college/university, please refer to international applicant instructions by clicking here.
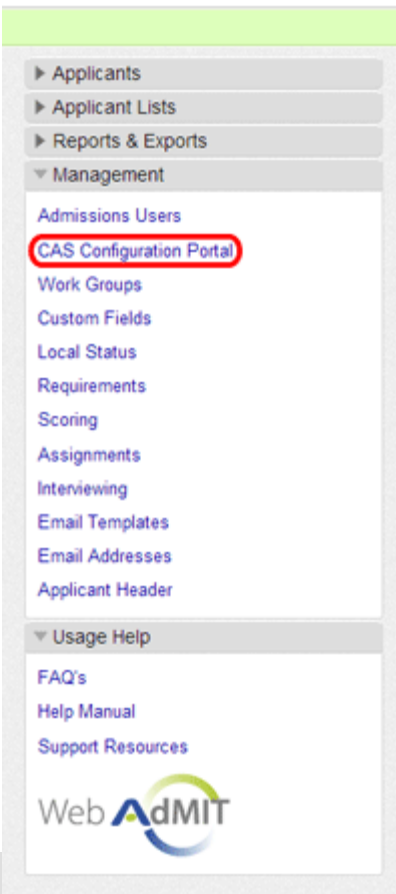
   Please submit all official transcripts to:
   NursingCAS
   P.O. Box 9201

www.nursingcas.org
Remember to update your school's Website and other materials to direct applicants to NursingCAS

Questions
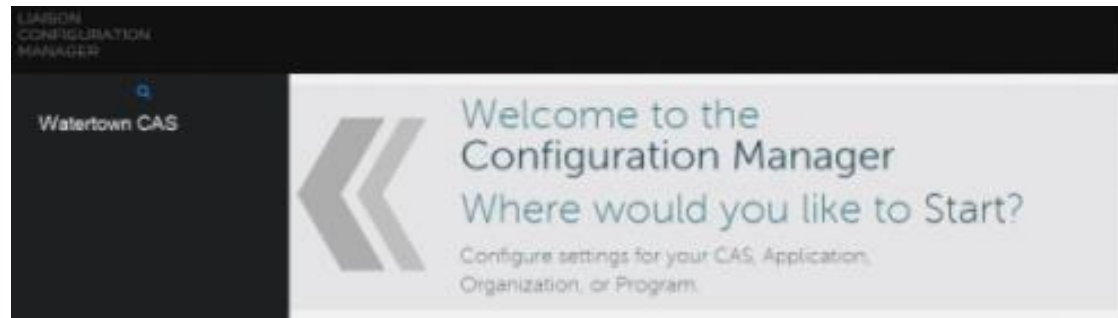
Items you can configure for each program:

- ☐ Homepage text (required)
- ☐ Banner image (required)
- ☐ Transcript requirement (required)
- ☐ Coursework entry requirement (required)
- ☐ *Custom questions (optional)*
- ☐ *Documents (optional)*
- ☐ *Pre-requisites (optional)*
- ☐ *Evaluations (optional) - NEW*

Configuration Help
Online Guide
PDF Guide

Live Configuration Training

Questions

Applicant statuses, school defined admissions statuses, and onscreen activity channels to easily manage admissions processes

Web AdMIT™

- Users/Workgroups
- Local Statuses
- Document Access
- Queries & Lists
- Emails
- Tracking

- Calculating GPAs
- Tracking Interviews
- Online Review
- Scoring & Ranking
- Issuing Decisions
- Reports & Exports

Live Training

https://nursingcas.webadmit.org

Questions

NursingCAS Management Team
nursingcasmgr@liaisonedu.com

Contact the NursingCAS Management team with any questions regarding the application process (i.e. GPA verification, transcripts, etc.), specific applicant files, processing, individual deadline extensions, or customer service issues.

Ann Donnelly, NursingCAS Director
P: (617)-612-2064
E: adonnelly@liaisonedu.com

WebAdMIT Support Team
716-636-7777, option 7
webadmitsupport@liaisonedu.com

Contact WebAdMIT Support with questions regarding WebAdMIT, the web-based admissions software. Participating schools can contact WebAdMIT support with any questions or concerns regarding their admissions management tool or to schedule additional training.

www.mynursingcas.org

Contact Information

For being a NursingCAS User!

How are we doing?

- **Do you have feedback or suggestions for improvements?**
- **Do you have best practices, tips or advice to share with your colleagues?**
- **What's working well?**
- **What can be improved?**
- **Any feedback from applicants or students?**

What questions do you have for us?

Discussion Questions for the Group

Enormous potential to produce comprehensive, powerful data that can positively impact the profession

Provides an unduplicated head count of applicants – unique NursingCAS ID number assigned to each applicant

Provides a vital resource for prospective students and applicants interested in the profession – single source for admissions requirements

Assists in developing workforce projections, admissions trends, and recruitment strategies

Compiles accurate statistics; such as number of applicants and profile (age, ethnicity, gender, geographic, etc.)

Helps promote and facilitate academic progress

Benefits to the Profession

Nursing **CAS** Applicant Newsletter

Stay connected and informed.

In effort to provide better information to you in a more organized format on a regular basis, we are rolling out the NursingCAS Applicant Newsletter, which will be delivered to your email inbox on the 1st and 15th of every month. Look for this informative newsletter to learn about deadline extensions, new programs, programs with available space, upcoming events, and important reminders, when applicable.

Open Seats One of the benefits of NursingCAS is to provide notifications to applicants about programs that have available space. Did you know that more than 14,000 seats go unfilled annually? Review the listing below to determine if you would like to apply to one of these programs.

Deadline Extensions Programs often extend their deadlines in order to allow applicants more time to complete the admissions process. Review the list below to see if any programs you are interested in have extended their deadline.

New Programs New programs are added to NursingCAS frequently so in order to help you discover and learn about new offerings please review the updated list below.

| |
|---|
| A single online resource to research nursing program options and admissions requirements |
| Notifications about programs with open seats, new programs, and deadline extensions |
| A convenient and efficient process to apply to multiple schools using a single Web-based service for a nominal fee |
| Reduce the need and costs associated with duplicate application data and supporting materials |
| Provide applicants with online status check and validation rules to reduce errors |

Benefits to the Students

Questions
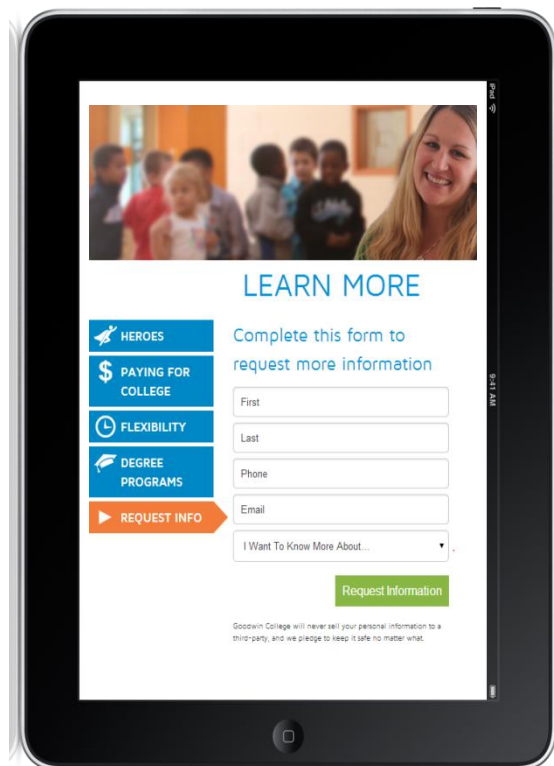
- Attend an Upcoming Webinar or Event
- Schedule a Call
- Visit the following site for more information:
  - www.mynursingcas.org
  - www.mynursingcas.org/join

American Association of Colleges of Nursing
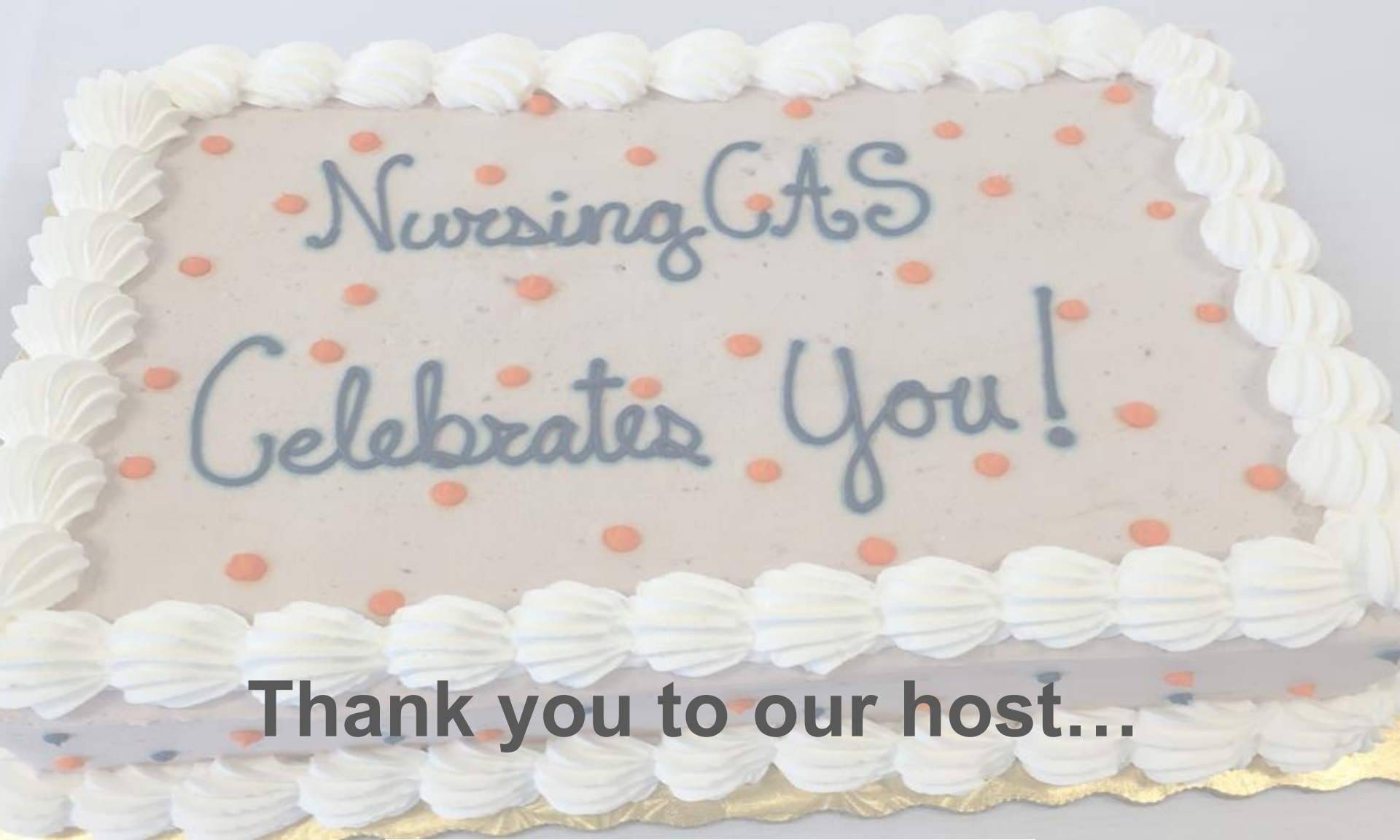Caroline Allen, NursingCAS Director
202-463-6930 x258, callen@aacn.nche.edu
Liaison International
Ann Donnelly, NursingCAS Director
617-612-2064, adonnelly@liaison-intl.com

More Information

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