



A **Centralized Application Service** for prospective students to research and apply to RN diploma, associate degree, baccalaureate, master's, and doctoral programs at participating nursing schools nationwide using one, online application.



**Powerful Admissions Software** for staff to manage and analyze their applicant pool. Schools can have an unlimited number of users with customized access. **Ongoing training and support is provided.**



**Integrated Administrative Services** including the processing and management of transcripts, supporting materials, calculating GPAs, and providing applicant service and support.

# NursingCAS 101

# Welcome to NursingCAS

## Welcome!

Nursing's Centralized Application Service (NursingCAS) is a service of the American Association of Colleges of Nursing. NursingCAS allows applicants to use a single online application and one set of materials to apply to multiple nursing programs at participating schools.

Through NursingCAS, prospective nursing students may apply to diploma, associate degree, baccalaureate, master's, and doctoral programs offered by participating schools. Nursing school applicants also have access to dedicated customer service support and guidance throughout the application process.

Sign in with your username and password below. First time here? Select Create an Account to get started.

Username

Password

Sign In

Create an Account

[Forgot your username or password?](#)

[Reapplying to NursingCAS?](#)

## NursingCAS Fees:

### Undergraduate

- \$45 for 1<sup>st</sup> Program submissions
- \$30 per additional program submissions

### Graduate

- \$65 for 1<sup>st</sup> Program
- \$35 per additional program submissions

The screenshot shows a confirmation message: "Account Created" in a green banner, followed by "Your account has been successfully created." and a "Continue" button. Below the message are input fields for Username, Password, Confirm Password, Security Question, and Security Answer. The Security Question is "What is your favorite color?" and the Security Answer is "blue".

*\*No Cost to Schools – training, software, and support are free*

[www.nursingcas.org](http://www.nursingcas.org)

# The Application

Filter by:

School: All Schools

Location: Illinois

Degree Type: Master's Entry Program in Nursing (Entry-Le...  
 BSN (Pre-Licensure)  
 BSN to MSN  
 DNP (Post-Baccalaureate)  
 DNP (Post-Master's)  
 Dual Degree Doctoral  
 Dual Degree Master's  
 LPN (or LVN)  
 LPN to ADN  
 LPN to BSN  
 LPN to RN  
 Master's Entry Program in Nursing (Entry-Level Master's for Non-Nurses)  
 MN (Master of Nursing)  
 MS (Major in Nursing)  
 MSN  
 MSN (Master's of Science in Nursing)  
 Non-Degree Nursing  
 Not Applicable  
 PhD  
 Post Baccalaureate Certificate  
 Post Master's Certificate

Graduate Level Track: All Tracks

PROGRAM NAME	START YEAR	START TERM	CITY	STATE	DELIVERY	GRADUATE LEVEL TRACK	DEADLINE
Master's Entry to Nursing P Park Fall 2016 Cohort	2016	Fall	Chicago	IL	On-Campus		01/15/2016
Master's Entry to Nursing P Park Spring Cohort	2016	Spring	Chicago	IL	On-Campus		11/12/2015
Master's Entry to Nursing P Park Winter 2015-16 Cohort	2016	Winter	Chicago	IL	On-Campus		06/15/2015
Master's Entry to Nursing P Park Winter 2016-17 Cohort	2017	Winter	Chicago	IL	On-Campus		06/15/2016
Master's Entry to Nursing P Franklin Fall 2016 Cohort	2016	Fall	Chicago	IL	On-Campus		Rolling
Master's Entry to Nursing P Franklin Fall Cohort	2015	Fall	Chicago	IL	On-Campus		04/22/2015

## Welcome to NursingCAS!

Hi CTest ATest

Nursing's Centralized Application Service (NursingCAS) is a service of the American Association of Colleges of Nursing. NursingCAS allows applicants to use a single online application and one set of materials to apply to multiple nursing programs at participating schools.

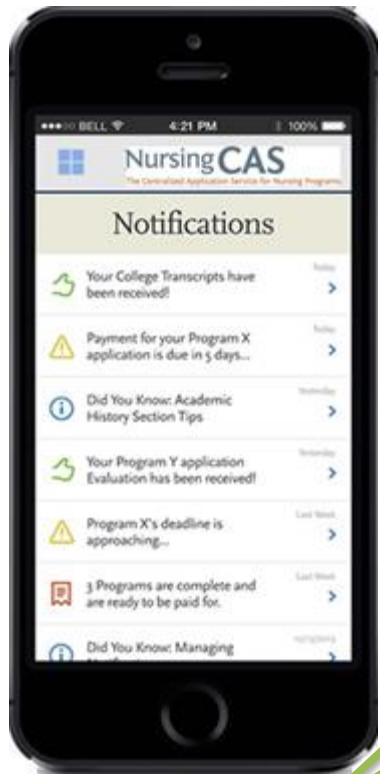
Through NursingCAS, prospective nursing students may apply to diploma, associate degree, baccalaureate, master's, and doctoral programs offered by participating schools. Nursing school applicants also have access to dedicated customer service support and guidance throughout the application process.



Start Your Application!

Applicants can search for programs even before they start their application by visiting <https://nursingcas.liasoncas.com/applicant-ux/#/landingPagePrograms>

# Program Discovery



Real-time notifications and online status check



Centralized sections collect information common to all programs

Programs can collect custom information and documents in this section

# Completing the Application

## Personal Information



- Biographic
- Demographic
- Citizenship
- Race & Ethnicity
- Family Information
- Military Service

## Academic History



- High school transcripts
- College Transcripts
- Transcript Entry
- Test Scores

## Supporting Information



- Achievements
- Experiences
- Licensure & Certifications

## Program Materials



- Instructions
- Custom Questions
- Documents
- Pre-requisite coursework
- Admissions Requirements
- Deadline
- Evaluations (References)

# Application Sections



# My Application



This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

**My Program Selections** 3

HAVE UPCOMING DEADLINES	READY TO SUBMIT
0	0

[Manage My Programs](#)

**Latest Notifications**





-  NursingCAS application – deadline reminder Yesterday [>](#)
-  NursingCAS application – deadline reminder Yesterday [>](#)

[View My Notifications](#)



## Academic History

4/5 Sections Completed

- High School Attended 
- Colleges Attended 
- Transcript Entry 
- Standardized Tests
- Diploma In Nursing 



# Colleges Attended

High School Attended

Colleges Attended

Transcript Entry

Standardized Tests

Diploma In Nursing

## NEEDS OFFICIAL TRANSCRIPTS: For these programs you will need to send in your Transcripts.

Baylor University	Traditional BSN Fall	Term: Fall	Year: 2015	Deadline: 2015-01-15
University of Wyoming	Basic BSN Program	Term: Fall	Year: 2015	Deadline: 2015-02-01
Thomas Jefferson University	Prelicensure BSN	Term: Fall	Year: 2015	Deadline: 2015-05-01
Texas A&M Health Science Center	Traditional BSN	Term: Summer	Year: 2015	Deadline: 2015-02-01

## NEEDS UNOFFICIAL TRANSCRIPTS: To submit these programs you will need to upload your Transcripts.

Schreiner University	BSN	Term: Fall	Year: 2015	Deadline: 2015-02-03
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## NO TRANSCRIPTS NEEDED:

University of Hawaii at Manoa School of Nursing & Dental Hygiene	High School Direct Entry into Nursing (DEN) Bachelor of Science (BS) in Nursing	Term: Fall	Year: 2015	Deadline: 2015-01-02
Saint Xavier University	BSN (Incoming Freshman)	Term: Fall	Year: 2015	Deadline: Rolling

# Custom Transcript Requirements



# Transcript Entry

## Program Transcript Requirements

Until you have fulfilled the requirements for a program you cannot apply to a Program. Each Program you are applying to can request different type of transcript entry or none at all.

**NEEDS TRANSCRIPT ENTRY:** To submit to these programs you will need to complete the Transcript Entry section.

Baylor University	Traditional BSN Fall	Term: Fall	Year: 2015	Deadline: 2015-01-15
Thomas Jefferson University	Prelicensure BSN	Term: Fall	Year: 2015	Deadline: 2015-05-01
Texas A&M Health Science Center	Traditional BSN	Term: Summer	Year: 2015	Deadline: 2015-02-01

**NEEDS TRANSCRIPT ENTRY FOR PREREQUISITES ONLY:** To submit to these programs you will need to enter prerequisite course information only in the Transcript Entry section.

University of Wyoming	Basic BSN Program	Term: Fall	Year: 2015	Deadline: 2015-02-01
Schreiner University	BSN	Term: Fall	Year: 2015	Deadline: 2015-02-03

**NO TRANSCRIPT ENTRY NEEDED:** To submit to these programs you do not need to complete the Transcript Entry section.

University of Hawaii at Manoa School of Nursing & Dental Hygiene	High School Direct Entry into Nursing (DEN) Bachelor of Science (BS) in Nursing	Term: Fall	Year: 2015	Deadline: 2015-01-02
Saint Xavier University	BSN (Incoming Freshman)	Term: Fall	Year: 2015	Deadline: Rolling

# Custom Coursework Entry Requirements



- High School Attended
- Colleges Attended
- Transcript Entry
- Standardized Tests
- Diploma In Nursing

# Transcript

Fall September 2002 - Spring January 2004 Semester System

Save and Exit

Fall 2002 Freshman								
	COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE	CAS GRADE		
	Statistics	Stats 101	Statistics	3.0	B+	B+		
	Writing	Writing 201	American Sign Lang	4.0	A	A		

## Prerequisites Information:

Some programs to which you are applying have prerequisites. Please enter coursework

Baylor University Traditional BSN Fall

Prerequisites: [Statistics](#) [Microbiology and lab](#) [General Psychology](#)

[World Religion](#) [Anatomy & Physiology I and lab](#) [Chemistry & lab](#)

[Language II](#) [Language I](#) [Federal Government](#) [English Literature](#)

[State and Local Government](#) [English I](#) [Nutrition](#) [History](#) [Developmental Psychology](#)

[Introduction to Sociology](#) [English II](#) [Electives](#)

Prerequisite Information	
Name	Developmental Psychology
Credits	3 minimum
Grade	2 minimum
Description	Human development across the lifespan with emphasis on research, theory and influences on change. Course must cover entire life span.

# How Applicants Input Coursework Data

If you choose official transcripts and full coursework data entry you will receive a robust set of GPA calculations.

And will have the ability to use a tool do custom GPA calculations.

You can also turn on prerequisite coursework requirements.

GPA Overview

By Year By Subject By School By Local GPA By Prerequisite GPA Official WES GPAs By Transcript

Year	Total Hours	Total GPA	Total QP
Freshman	39.00	3.92	153.0
Sophomore	44.00	3.80	167.0
Junior	26.00	3.19	83.0
Senior	44.00	3.48	153.0
Graduate	0.00	0.00	0.0
Post-Baccalaureate	0.00	0.00	0.0
Cumulative Undergraduate	153.00	3.63	556.0
Overall	153.00	3.63	556.0

GPA Overview

GPA Overview

By Year By Subject By School By Local GPA By Prerequisite GPA Official WES GPAs By Transcript

Subject	Total Credits	Total GPA	Total Quality Points
English	12.00	4.00	48.00
Mathematics	6.00	4.00	24.00
Natural Science	21.00	3.52	74.00
Other Courses	105.00	3.59	377.00
Social Science	9.00	3.67	33.00

GPA Overview

GPA Overview

By Year By Subject By School By Local GPA By Prerequisite GPA Official WES GPAs By Transcript

School	GPA	Credits	QP
FAKE COLLEGE	3.37	70.00	236.00
FAKE STATE UNIVERSITY	3.86	83.00	320.00

# Full Verification GPA Set + Custom GPAs

School	School Type	Term Type	Transcript Type	Credit Hours	GPA	Quality Points
THE FAKE STATE UNIVERSITY	Undergraduate	Semester	Official	47.00	2.93	138.00
COLLEGE OF WATERTOWN	Undergraduate	Semester	Official	3.00	4.00	12.00
UNIVERSITY OF BONAVENTURE	Undergraduate	Semester	Official	4.00	1.66	6.66

	Total Credit Hours	Cumulative GPA	Total Quality Points
Cumulative Undergraduate GPA	54.00	2.90	156.66
Cumulative Graduate GPA	0.00	0.00	0.00
Cumulative Overall GPA	54.00	2.90	156.66

If you choose official transcripts and pre-requisite coursework data entry only or coursework data entry then you will receive a limited number of GPA calculations.

You can also turn on prerequisite coursework requirements.

# Light Verification GPA Set, No Custom GPAs

▼ GPA Overview

- [By Year](#)
[By Subject](#)
[By School](#)
[By Local GPA](#)
[By Prerequisite GPA](#)
[Official WES GPAs](#)
[By Transcript](#)

Name	Number of Courses	GPA	Credits	QP
Bachelors of Science, Nursing Prerequisites	10	3.58	31.00	111.00

▼ Prerequisite GPAs

Bachelors of Science, Nursing Prerequisites									Expand all
	Description	Date Fulfilled	Min. GPA	Attempted GPA	Min. Credits	Attempted Credits	Force Fulfill	Fulfilled By	
✓	Communication	Mar 3, 2016 at 2:13 PM	2.00	4.00	3.00	3.00	<input type="checkbox"/>	N/A	▶ Details
✓	English	Mar 3, 2016 at 2:13 PM	2.00	4.00	3.00	3.00	<input type="checkbox"/>	N/A	▶ Details
✓	Critical Thinking	Mar 3, 2016 at 2:13 PM	2.00	4.00	3.00	3.00	<input type="checkbox"/>	N/A	▶ Details
✓	Statistics	Mar 3, 2016 at 2:13 PM	2.00	4.00	3.00	4.00	<input type="checkbox"/>	N/A	▶ Details
✓	Chemistry	Mar 3, 2016 at 2:26 PM	2.00	4.00	4.00	5.00	<input type="checkbox"/>	N/A	▶ Details
unfulfilled	Chemistry Lab	N/A	2.00	0.00	2.00	0.00	<input type="checkbox"/>	N/A	▶ Details
✓	Anatomy	Mar 3, 2016 at 2:26 PM	2.00	2.00	3.00	4.00	<input type="checkbox"/>	N/A	▶ Details
✓	Anatomy Lab	Mar 8, 2016 at 10:15 PM	2.00	2.00	2.00	4.00	<input type="checkbox"/>	N/A	▶ Details
unfulfilled	Physiology	N/A	2.00	4.00	5.00	4.00	<input type="checkbox"/>	N/A	▶ Details
✓	Physiology Lab	Mar 8, 2016 at 10:15 PM	2.00	4.00	2.00	4.00	<input type="checkbox"/>	N/A	▶ Details
✓	Microbiology	Mar 3, 2016 at 2:26 PM	2.00	3.00	4.00	5.00	<input type="checkbox"/>	N/A	▶ Details
✓	Microbiology Lab	Mar 8, 2016 at 10:15 PM	2.00	3.00	2.00	5.00	<input type="checkbox"/>	N/A	▶ Details

# Prerequisite GPA Information

# My Application



This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

**My Program Selections** 3



HAVE UPCOMING DEADLINES	READY TO SUBMIT
0	0

[Manage My Programs](#)

**Latest Notifications**

-  NursingCAS application – deadline reminder Yesterday [>](#)
-  NursingCAS application – deadline reminder Yesterday [>](#)

[View My Notifications](#)



## Program Materials

0/3 Sections Completed

- Traditional BSN Fall**  
Baylor University
- Traditional BSN**  
Texas A&M Health Science Center
- BSN**  
University of Texas – Tyler





# University of Houston

UH - Spring 2017 Entry - Second Degree BSN

Deadline: 08/15/2016

[Home](#)

[Documents](#)

[Prerequisites](#)

[Questions](#)

The Second Degree bachelors program is a twelve-month, intensive, full-time program for individuals holding bachelor's or master's degrees in other fields who want to become registered nurses (RNs). This accelerated program is designed to facilitate a career change for the more mature and experienced student. This program is offered face to face at the UH Sugar Land campus in Sugar Land, Texas, near Houston.

The primary focus of the Second Degree Bachelor of Science in Nursing (BSN) program is healthcare in diverse settings. The graduate will utilize scientific inquiry, evidence-based practice and nursing leadership concepts. The curriculum will provide graduates with strong critical thinking skills, leadership and management skills, and the ability to incorporate research findings and information from other disciplines into nursing practice. In addition, graduates will be ready to enter graduate degree programs with majors in administration, education, clinical nurse leadership, and advance practice nursing roles.

Admission to this program is every Spring. The deadline for application is August 15th.

Graduates of the Second Degree BSN program are eligible to apply to take the examination for licensure as registered nurses (NCLEX).

Applicants MUST submit a social security form PRIOR to the application deadline August 15th for application to be considered for admission to this program. The form may be obtained from the UH School of Nursing website under the Application Checklist information at <http://www.uh.edu/nursing/second-degree-bsn/checklist/>. Click on the link for the form, print, and fax to the number listed on the Application Checklist page.

For additional information and program requirements, visit our website at <http://www.uh.edu/nursing/>.

**For each program a school posts on NursingCAS you can customize:**

- Brand your page with an image and color scheme
- Add descriptive and instructional text to guide applicants
- Enter specific questions applicants must answer
- Identify documents applicants must submit to your program
- Set transcript and coursework entry requirements
- Display prerequisite courses so applicants can self-identify which courses from their academic history meets your prerequisites
- Identify evaluation requirements

# Documents

**UH School of Nursing requires a nursing entrance test.** It is an admission requirement to submit TEAS V test scores. Applicants are allowed to submit up to 2 TEAS V test reports. This requirement is due by the deadline date of August 15th.

Provide supporting documentation for your application. You may update the information in this section after your submission.

The accepted file formats are MSWord (.doc, .docx), JPEG (.jpeg, .jpg), PNG (.png), Rich Text Format (.rtf), and ASCII Text file (.txt). The size limit for each file upload is 5MB.

**TIPS:**

- Passwords: Do not password protect your files.
- Editable PDF forms are not supported. Please upload an image file or scanned copy of the document. For more information on how to do this, please visit the Instructions and FAQs.
- Sensitive information: If you are uploading a document that contains your social security number, do not use correction fluid or a security redacting marker to cover your social security number. Your social security number will still be seen after covering it with a regular marker. It is your responsibility to ensure your social security number cannot be seen in the document you are uploading.

### CV/Resume

Progress bar with a checkmark icon on the right.

+ Add Document

### Personal Statement

Progress bar with a checkmark icon on the right.

+ Add Document

### Other Optional

Progress bar with a checkmark icon on the right.

+ Add Document

### Test Score Report Optional

Progress bar with a checkmark icon on the right.

+ Add Document

+ Assign Course

# Prerequisites



## You have not added any coursework yet!

This program requires you to identify courses you have taken that fulfill the prerequisites listed below. Click the 'Go to Transcript Entry' button to enter the appropriate return to this page to identify which courses fulfill each prerequisite.

Go to Transcript Entry



Prerequisites for this program	Credits	Grade	Description
Writing in the Discipline	3	2	ENGL 2330 Writing in the Disciplines
Creative Arts	3	2	Creative Arts - May select from UH C
POLS 1336	3	2	US and Texas Constitution and Politics
BIOL 1344	3	2	Human Anatomy & Physiology II
BIOL 1334	3	2	Human Anatomy & Physiology I
MATH 2311	3	2	Statistics
CHEM 1301	3	2	Foundations of Chemistry

MATH 2311

Save and Exit

## Select Your MATH 2311 Course

I Am Not Matching Any Courses to this Prerequisite

Statistics

Minimum Credits 3 | Minimum Grades 2

SAINT BONAVENTURE UNIVERSITY Transcript

0

Fall 2002

	COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE
+	Math 201	Intro to Math	Mathematics	3.0	B
+	BIO 402	Intro to BIO	Biology	4.0	A
+	MATH 300	Math 3	Mathematics	3.25	B

# Questions

Applicants **MUST** complete Residency Validation Questions in order for application to be complete and considered for admission to this program.

## Residency Validation Questions

### Residency Validation Questions

If you currently live in Texas, how long have you been living here? Provide response in the following format: 00 Months/00 Years.

During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas for a fall or spring term?

Yes

No

When you begin the semester for which you are applying, will you have lived in Texas for the previous 12 months?

Yes

No

Are you a Citizen or Permanent Resident?

Yes

No

Are you a foreign national whose application for Permanent Resident Status has been preliminarily reviewed?

Yes

No

Do you file your own federal income tax as an independent tax payer?

Yes

No

What is your country of residency?

Save My Responses



### OSU Dental Hygiene Baccalaureate Degree Completion Program

The Dental Hygiene Baccalaureate Degree Completion Program is a flexible, online program for licensed dental hygienists who hold an associate degree from a CODA accredited dental hygiene program. Students will expand their knowledge of research and patient care and prepare for additional roles in dental hygiene education, research, public health, business or administration.

This program combines the general education aspects of a baccalaureate degree with advanced education in dental hygiene. Scheduling is flexible and students may enroll part-time or full-time. Dental hygiene courses and most general education courses are offered in a distance learning format designed to be convenient for working students. Basic science courses that cannot be completed online can be completed at any of Ohio State's five campuses or may be transferred from other institutions.

### Program Details

Level: Bachelor	Start Term: Fall	Start Year: 2016
-----------------	------------------	------------------

#### Program Evaluations

Minimum Required	<input type="text" value="3"/>	Minimum required must be completed for application to be submitted for review	<input checked="" type="radio"/> Yes <input type="radio"/> No
Maximum Accepted	<input type="text" value="5"/>		

References (referred to as “Evaluations”) will move into the “Program Materials” section and you will be able to customize your requirements on a per program basis.

For example, your RN to BSN program could require 2 references and your PhD could require 0 references.

You will also be able to configure if an applicant will be required to submit references to advance to a complete status in WebAdMIT.

# Evaluations



- Bi-weekly newsletter about open seats, deadline extensions and new programs
- <http://www.nursingcas.org/applicant-newsletter.html>
- Applicants receive automated emails about:
  - Account Created
  - Account Updated or Forgot Password
  - Deadline Reminder(s) – 7 days in advance of a deadline
  - Transcript(s) Received
  - Reference(s) – Requested, Received, Denied, Submitted
  - Application Verified
  - *Undelivered and Resubmit Reminder(s)*
  - *Any Notifications*

Reminder: you can email your applicants at anytime via WebAdMIT – messages sent from the school are more meaningful

## NursingCAS Applicant Newsletter

Stay connected and informed.

In effort to provide better information to you in a more organized format on a regular basis, we are rolling out the NursingCAS Applicant Newsletter, which will be delivered to your email inbox on the 1st and 15th of every month. Look for this informative newsletter to learn about deadline extensions, new programs, programs with available space, upcoming events, and important reminders, when applicable.



**Open Seats** One of the benefits of NursingCAS is to provide

notifications to applicants about programs that have available space. Did you know that more than 14,000 seats go unfilled annually? Review the listing below to determine if you would like to apply to one of these programs.



**Deadline Extensions** Programs often extend their deadlines in order

to allow applicants more time to complete the admissions process. Review the list below to see if any programs you are interested in have extended their deadline.



**New Programs** New programs are added to NursingCAS frequently so

in order to help you discover and learn about new offerings please review the updated list below.

# Applicant Communications

- Applicant Information – [www.nursingcas.org](http://www.nursingcas.org)
- Visual Instructions – <http://www.nursingcas.org/application-instructions.html>
- Written FAQs & Instructions -  
<http://help.unicas.com:8888/nursingcasHelpPages/>
- Applicant Login – <https://nursingcas.liaisoncas.com/applicant-ux/#/login>
- Call: 617-612- 2880 or Email: [nursingcasinfo@nursingcas.org](mailto:nursingcasinfo@nursingcas.org) (*hours below*)
  - 9:00 AM – 5:00 PM ET, Monday – Friday
- Social Media –



[Twitter](#)



[Facebook](#)



[YouTube](#)

# Applicant Support

Applicant statuses, school defined admissions statuses, and onscreen activity channels to easily manage admissions processes



**Unlimited User Access**

**Calculating GPAs**

**Local Statuses**

**Tracking Interviews**

**Document Access**

**Online Review**

**Queries & Lists**

**Scoring & Ranking**

**Emails**

**Issuing Decisions**

**Tracking**

**Reports & Exports**

**Cloud Access to Applicants**

The background image shows a laptop screen with a software interface. The interface includes several data tables and forms. One table shows 'Total Credits' and 'Total GPA' for various subjects. Another table shows 'Standardized Tests' with columns for 'Taken', 'Official Results', and 'Official Received Date'. There are also buttons for 'Details' and 'Quantitative + Verbal'.

Subject	Total Credits	Total GPA	Hrs < 2.0	Total Quality Points
Natural Sciences	20.00	3.73	0.00	41.20
Social Sciences	15.00	3.73	0.00	156.40
Math	4.00	3.73	0.00	56.00
Other	54.00	3.73	0.00	9.20
<b>Total</b>	<b>137.00</b>	<b>3.34</b>	<b>8.00</b>	<b>195.10</b>

Standardized Tests	Taken	Official Results	Official Received Date	Score
GRE	Jun 01 2011	<input type="checkbox"/> Received	N/A	

## Edit Work Group

Title

### Permission Sets

- Add Notes
- Change Local Statuses
- Configure Software
- Email Applicants
- Manage Assignments and Interviews
- Manage Lists, Reports, and Exports
- Manage Uploaded Documents
- Modify Applicants' Custom Fields, Local GPAs, Prerequisites, and Requirements
- Request Background Check
- View All Applicants
- View Background Check

### Available Panels and Sub-Panels

- ▶ Contact
- ▶ Custom Fields
- ▶ Designations
- ▶ Documents
- ▶ GPA Overview
- ▶ Interviews
- ▼ *Personal Information*
  - All Subpanels + ×
  - Personal Information Race & Ethnicity
  - Personal Information Citizenship and Visa Information
- ▶ Scoring
- ▶ Standardized Tests

### Panels and Sub-Panels Enabled for Viewing

- Contact
- Contact Permanent Address
- Contact
- Contact Preferred Address
- Contact
- Contact Current Address
- Custom Fields
- Custom Fields
- Designations
- Designations
- Documents
- Documents

Control rights features, access to programs, data and applicants on a user-by-user basis. Create groups of users.

Logged in as William Shakespeare.

▼ Applicants

- Search
- Search Assignments
- Clipboard
- Potential Applicants
- Undelivered Applicants

▶ Applicant Lists

▶ Reports & Exports

▶ Management

▶ Usage Help

▶ Notes from CAS

▼ Recently Added Applicants

← Prev 1 2 3 4 5 6 7 8 9 ... 57 58 Next →

Name	CAS ID	Date Submitted
George Washington	20121917330	January 03, 2012
Laura Bush	20121917499	January 03, 2012
John Adams	20121931413	January 03, 2012
Nancy Reagan	20121915690	January 03, 2012
Dolley Madison	20121927962	January 02, 2012

▶ Recently Changed Applicants

▶ Recent Status Changes

▶ Designations by Local Status

▶ Designations by Decision

▼ Designations by Application Status

- 110 ● In Progress
- 61 ● Received
- 17 ● Complete
- 208 ● Verified
- 0 ● On Hold
- 4 ○ Undelivered

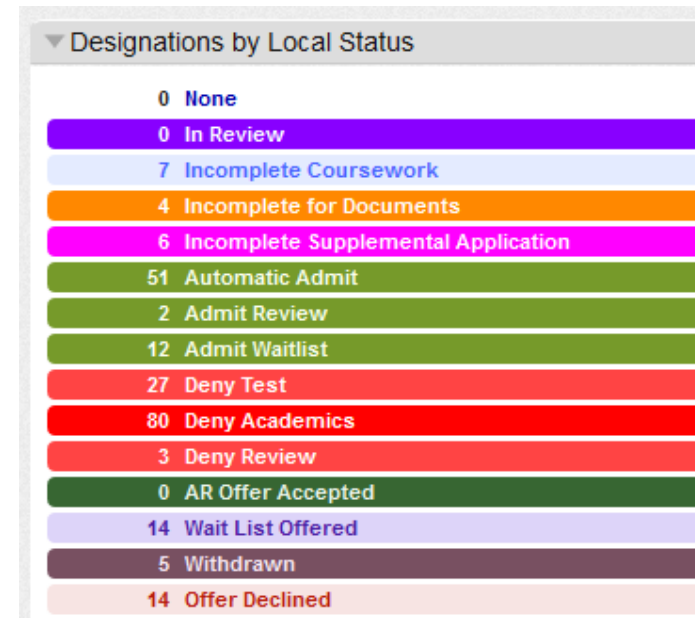
# Manage User Access & Dashboard

# Map your internal admissions process

- Chart out your internal applicant process from inquiry > admit > offer made
- Think of your internal stages or workflow that an applicant goes through during your admissions cycle
- If you use a paper process currently you may label folders or filing cabinets according to applicant statuses, with WebAdMIT you can bring that process to a web-based environment

- In Progress
- Received
- Complete
- Verified
- On Hold
- Undelivered
- Manual

NursingCAS  
Statuses vs. a  
Program's  
Status (Local)



# Map your Internal Process



Expand and collapse panels to view applicant details, assign statuses, and complete a review

Designations

Designation +	Application Status	Academic Update	Date Submitted	Complete Date	Verified Date	Local Status	Decision Code
UH - Spring 2017 Entry Second Degree BSN	Received		Jun 14 2016			Spring 2017 - SDBSN Application Received	Received/Under Review

Scoring

Scoring Model	Score	Details
Phase 1 Admissions for Accelerated Second Degree BSN	0.0	Details
A & P II	0.0	Details

Refresh Applicant's Scores

Assignments

No assignment types are available for this applicant. [Create an assignment type.](#)

Interviews

No interview types are available for this applicant. [Create an interview type.](#)

Phase 1 Admissions for Accelerated Second Degree BSN Details

Scorable Field	Input	Point Table	Multiplier	Component Score
TEAS SCIENCE		TEAS V Reading	(None)	0.0
TEAS READING		TEAS V Reading	(None)	0.0
TEAS Score		TEAS V Overall Score	(None)	0.0
Overall Total GPA		Overall GPA	(None)	0.0

# Local Status & Viewing Applicants

Adobe Acrobat Standard - [20100414 - Generic CAS Application.pdf]

File Edit View Document Comments Tools Advanced Window Help

Search Create PDF Comment & Markup Send for Review Secure Sign

100%

**CAS 2007 Application**  
001 – Liaison International University

Mr. Doe Jr., John  
CAS ID: 20070999999

Current Mailing Address	Permanent Mail
Address: 19 Main St. City: Watertown State/Province: MA Country: Suffolk ZIP: 02472 Preferred Phone: 617-222-9999 Alternate Phone: 617-223-9991 FAX: Preferred Email: <a href="mailto:jdoe@test.com">jdoe@test.com</a> Alternate Email: <a href="mailto:jdoe@yahoo.com">jdoe@yahoo.com</a> Approx. Date through which current address is valid: 01/01/2009	Address: 32 Esse City: Medford State/Province: M Country: Suffolk ZIP: 02333 Preferred Phone: f Alternate Phone:

**Personal Information**

Alias or Maiden Name:  
Preferred name or nickname:

Documents

Document	Source	Received
Full Application PDF		Jan 12 2014
Electronically Submitted Evaluation	Thomas Edison	Oct 06 2013
Electronically Submitted Evaluation	Nikola Tesla	Oct 11 2013
Electronically Submitted Evaluation	Albert Einstein	Oct 18 2013
US Transcript	Arcadia University	Sep 17 2013
US Transcript	Temple University	Sep 17 2013
US Transcript	Suny Farmingdale State College	Sep 19 2013

Attached Document Name Upload Date

Limit of 5mb per file, three(3) files per Applicant, with 10mb quota. Allowed file types are doc/docx, pdf or txt.

Description:   No file chosen

Easy to read PDF versions of applications, transcripts, and documents uploaded by an individual school are stored online.

# Document Access

## List Manager

New Field List

List Name	Type	Show on Toolbar
Graduate Programs	Field	<input checked="" type="checkbox"/>
All Verified	Field	
All Grad Verified	Composite	
Sugarland	Field	
Main Campus	Field	
UHIT_ReadyPplSft_1	Field	

This list, named  , can be seen by  and  appear on the toolbar.

Included applicants will match  of the following rules:

less than

less than

less than or equal to

May 2010

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## Minimum Requirements

14 applicants

List Actions Sort List

Name	Email	DemoCAS ID	Designation	Appl.Status	Local Status	Decision
Amanda Doe	donotreply@webadmit.org	20112113096	Entry-Level Masters Degree Programs	Verified	Ready for Review	None
Allison Doe	donotreply@webadmit.org	20112117795	Entry-Level Masters Degree Programs	Verified	Ready for Review	None
Leanna L. Doe	donotreply@webadmit.org	20112115185	Entry-Level Masters Degree Programs	Verified	Ready for Review	None

# Custom Queries and Lists

# School of Nursing - MSN Administration Acceptance Letter

**Subject:** UH School of Nursing - MSN Administration Acceptance Letter

## UNIVERSITY of HOUSTON | NURSING

Dear ,

It is my pleasure to inform you of your conditional acceptance as a candidate for admission to the University of Houston School of Nursing, **Nursing Administration** graduate program for Fall 2016. This offer of admission is contingent on the completion of the following mandatory components of the admissions process:

1. Confirmation that you plan to attend UH School of Nursing. Fax the Acceptance Acknowledgment form to [nursing@uh.edu](mailto:nursing@uh.edu).
2. Order your background check and medical document manager with Certified Background (CBC) by using code **UE82**. You must have an account with CBC and all items must be in compliance before the clinical readiness hold can be removed from your account. Please go to [www.certifiedbackground.com](http://www.certifiedbackground.com) to establish your account. In addition, a drug screen must be obtained by contacting SurScan at <http://www.surscan.com/uh1312.html>. Results must be negative.
3. Register for classes.
4. Review UH School of Nursing Student Policy page at <http://www.uh.edu/nursing/resources/policy/>.
5. Attend mandatory School of Nursing and University full day Orientation at the **UH Sugar Land campus**. If not in attendance, acceptance to the MSN program will be withdrawn.

Failure to complete any of these requirements by the specified deadlines will result in forfeiture of your class space to another applicant.

As you are aware, class space is limited. If for any reason you decide not to register for nursing courses at UH School of Nursing for Fall 2016, please notify Dr. Kathleen Reeve ([kdreeve@uh.edu](mailto:kdreeve@uh.edu)). This admission to the MSN program is only for the Fall 2016 semester. If you do not register for the Fall 2016 semester, you must submit a new application to be considered for admission at a later date.

Again, congratulations and welcome to the UH School of Nursing!

Sincerely,

Kathleen Reeve, DrPH, MSN, ANP-BC, FNP-C/Associate Dean

**Batch Status Update**

Set status to  for 50 applicants?

Would you like to send the "Offer Made E-Notification" email to

- David Demo
- Lauren Demo
- Tyler D. Demo

and 47 other applicants?

### Email Templates

Name
<input type="checkbox"/> UH School of Nursing - Accelerated Second Degree BSN - Application
<input type="checkbox"/> UH School of Nursing - Accelerated Second Degree BSN - Application
<input type="checkbox"/> UH School of Nursing - Accelerated Second Degree BSN - Application
<input type="checkbox"/> UH School of Nursing - TEAS V Scores Needed
<input type="checkbox"/> UH School of Nursing - RN-BSN Program - Application Received
<input type="checkbox"/> UH School of Nursing - RN-BSN Program - In Progress Application
<input type="checkbox"/> UH School of Nursing - MSN Program - Application In Progress
<input type="checkbox"/> UH School of Nursing - MSN Program - Application Received

# Track and Send Emails

Electronic Transcript

Updated
  Verified
  Unverified
  In Progress

View Physical Science and group by Subject and  hide unrelated courses

Status	Prefix	Course	Grade	Credits	Verified Grade	Verified Credits	Detail	Phys. Sci.
<b>Natural Sciences</b>								
<input checked="" type="checkbox"/>	CHE 121	Gen Org Bio Chem I	A	4.00			<a href="#">Details</a>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	BIO 110 141	GENERAL BIOLOGY	A	4.00			<a href="#">Details</a>	<input checked="" type="checkbox"/>
		Ver. Grade	Year	2010	Subject	Natural Sciences		
		Ver. Credits	Level	Post-Baccalaureate	School	CUNY - BOROUGH OF MANHATTAN COMMUNITY COLLEGE		
		Credits	4.00	Term	Fall	Classification		
		Grade	A	Type	Semester	Not Applicable		
		App. Grade	A					
		Num. Grade	4.00					
<input type="checkbox"/>	BIO 426	ANATOMY AND PHYSIOLOGY II						

GPA Overview

[By Year](#)
[By Subject](#)
[By Local GPA](#)
[By Prerequisite GPAs](#)

Local GPA Name	GPA	Credits	QP
Overall	2.95	6.58	19.42
Math Science GPA	2.54	2.50	6.35
Non-Science	3.20	4.08	13.07

*Only with available if your program(s) are configured for "full verification"*

# Custom GPA Calculations



	9:00 AM	11:00 AM	1:00 PM
03/19/2014	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
03/20/2014	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Locations:**  Use locations

Name	Active	+
Admissions Office - 5th Floor	<input checked="" type="checkbox"/>	
Student Center - 123 Main Street	<input checked="" type="checkbox"/>	

**Questions:**  Use questions

Name	Scores	Comments	Active	+
Please assess this applicant's likeliness to accept an offer	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Please rate this applicant's overall academic potential	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

**Overall Scores:** Average of Questions ▾

**Overall Comments:**  Allow overall comments

**Overall Remarks:**  Allow overall remarks

Name
Recommend Deny
Recommend 2nd Round

Interviews

Complete	Remark	Score	Comments	Interview Type	Assigned To	Date Assigned	Date	Location
▶ Sep 18 2013	Recommend	—	Show	GEM Interviews	Hicks, Frank	Sep 10 2013	—	—

[New Interview](#)

Documents

Once interview is complete please change the local status from interview scheduled to interview complete to alert Molly the interview has been completed.

Integrate Interview results into scoring and ranking; supports multiple ratings forms for different interview formats or interviewees

# Track Interviews

## EXAMPLE:

- ✓ Cumulative overall GPA Nursing science GPA
- ✓ Admissions Assessment (HESI) Exam Cumulative Score
- ✓ Personal statement
- ✓ References
- ✓ Community service, volunteer, work experiences

**Associate degree GPA**

**Description:**  
Nursing courses completed under the ADN program.

Scorable Item	Point Table	Multiplier
Associate degree GPA GPA	(None)	10.0

[Edit Model](#) [Inactivate Model](#)

**Overall GPA**

**Description:**

Scorable Item	Point Table	Multiplier
Updated Overall GPA	(None)	7.0

[Edit Model](#) [Inactivate Model](#)

**Nursing Science GPA**

**Description:**

Scorable Item	Point Table	Multiplier
Nursing Science Coursework GPA	(None)	11.0

[Edit Model](#) [Inactivate Model](#)

**Local Area Score**

**Description:**  
Brazos, Williamson, or Hidalgo Counties = yes

Scorable Item	Point Table	Multiplier
College Score	College Score	

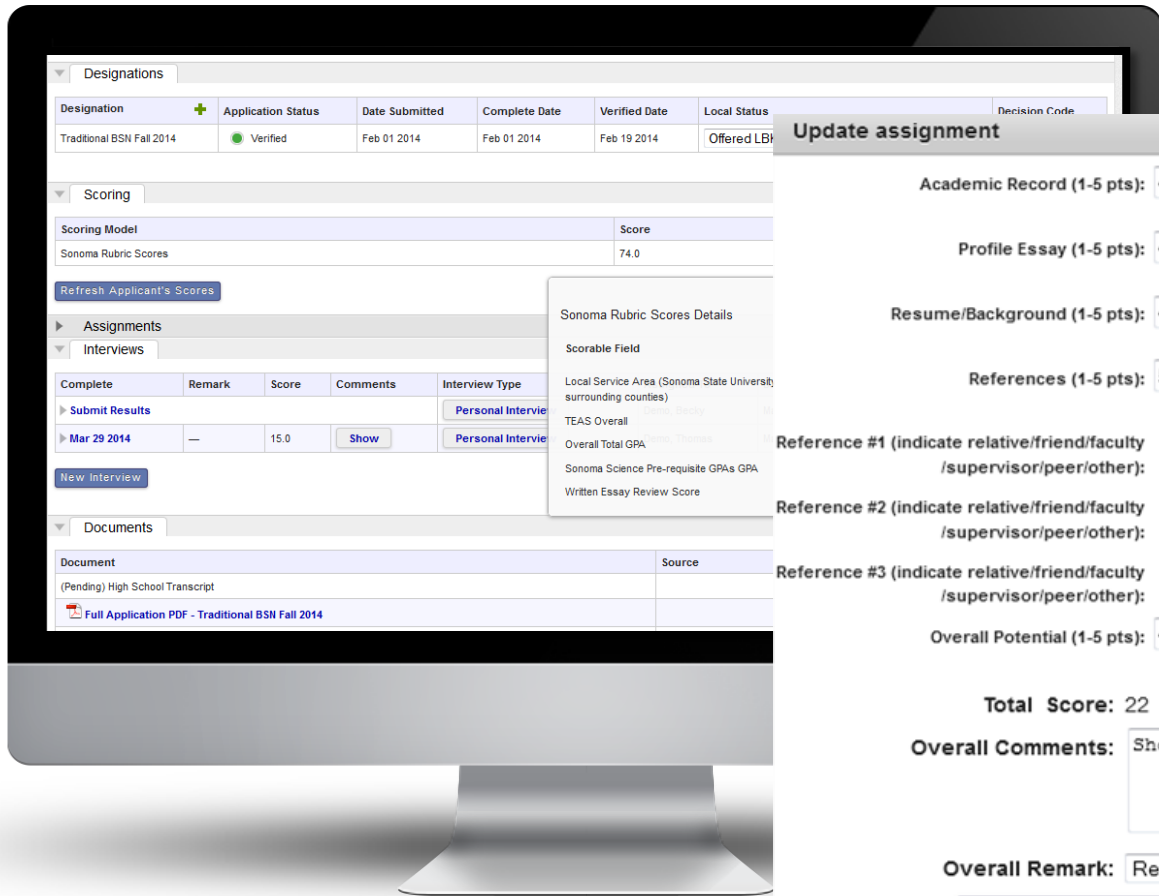
[Edit Model](#) [Inactivate Model](#)

Score	Details
417.98	<a href="#">Details</a>

**Graduate - PreInterview Score Details**

Scorable Field	Input	Point Table	Multiplier	Component Score
State/Province of Residence Code	TX	Non Subjective	(None)	2.0
GRE Quantitative		(None)	1.0	0.0
GRE Verbal		(None)	1.0	0.0
Work Experience	BSN > 3 Years	Non Subjective	(None)	2.0
Millers Analogies Test (MAT)	408.0	(None)	1.0	408.0
Cumulative Undergraduate Total GPA	2.99	(None)	1.0	2.99
Overall Total GPA	2.99	(None)	1.0	2.99

# Customized Scoring



### Update assignment

Academic Record (1-5 pts):  Low undergraduate GPA, but shows progressive improvement

Profile Essay (1-5 pts):  Diverse cultural experiences as well as nursing experience. Worked abroad.

Resume/Background (1-5 pts):  Volunteer

References (1-5 pts):  Express maturity, focus, and dedication

Reference #1 (indicate relative/friend/faculty /supervisor/peer/other): Faculty: all 5's

Reference #2 (indicate relative/friend/faculty /supervisor/peer/other): Supervisor: Indicated Strong work ethic

Reference #3 (indicate relative/friend/faculty /supervisor/peer/other): Supervisor: Mostly 5's, takes on challenges

Overall Potential (1-5 pts):  Has primary care experience

**Total Score: 22**

Overall Comments: Shows growth and experience. Good candidate.

Overall Remark: Recommend for Interview

# Online Review

What types of reports do you need to run?

Who do you report to?

What data do you need?

Gender	% of Applicants to NursingCAS	% of Applicants to Your Programs
Female	84.44%	89.24%
Male	15.56%	10.76%

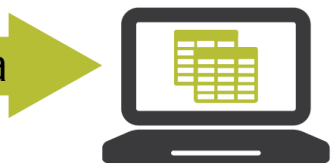
## Examples:

- Age
- Applications by track
- Applicants who applied to multiple schools
- Citizenship
- Countries of birth
- Coursework
- Degrees awarded
- Degrees expected
- Ethnicity
- Financial aid
- **Gender**
- GPAs
- Majors
- States of Residence

# Custom & Comparative Reports



Transfer of data



WebAdMIT

Student Information Systems  
(Banner, PeopleSoft, Datatel, and others)

Transfers are completed on:



Specified date

+



Specified time

Create export files and reports with the data elements, applicants, and file format that your school needs to compare applicants or import into internal systems.

**Schedule automatic data transfers from WebAdMIT to your internal system(s) with the EXPORT API.**

## Export Settings

Export  to a  file named  with  column headings.

"Many" fields will output

These settings can be seen by

and  appear on the toolbar.

### Export these fields...

- ▶ Applicant
- ▶ Designation
- ▶ Preferred Mailing Address
- ▶ Current Mailing Address
- ▶ Permanent Mailing Address
- ▶ Personal
- ▶ Applicant Ethnicities
- ▶ Additional Questions
- ▶ Background
- ▶ Secondary (High) School
- ▶ College(s) Attended
- ▶ GPAs by Year
- ▶ GPAs by Subject
- ▶ GPAs by School
- ▶ References
- ▶ Transcripts
- ▶ Certifications

... in this order.

Group by Field

Group by Numeric

Applicant	First Name	✕
Applicant	Last Name	✕

# Download & Import Data

<http://developer.webadmit.org>



# Ability to conduct bulk downloads of PDF documents from WebAdMIT

**Document Export Manager**

Export all **Full Application PDFs** for **Matriculating In-State Applicants**  
to a **Zip archive (.zip)** file named **matric\_apps.zip**

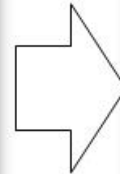
Name each file using the following convention:

**Insert merge field**

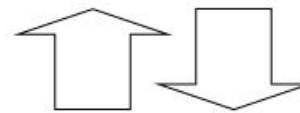
**State University CAS ID** **Last Name** **Full\_Application.PDF**

These settings can be seen by **only myself**  
and **will not** appear on the toolbar.

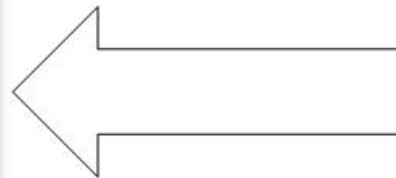
**Create File** **Save Export Settings** **Return to Export Manager**



Name	Size	Packed	Type	Modified	CRC32
File folder					
20120612345.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	68120432
20120612346.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	68120432
20120612347.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	68120432
20120612348.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	68120432
20120612349.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	68120432
20120612350.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	68120432
20120612351.pdf	418,888	385,764	Adobe Acrobat Do...	6/28/2011 5:44 ...	68120432

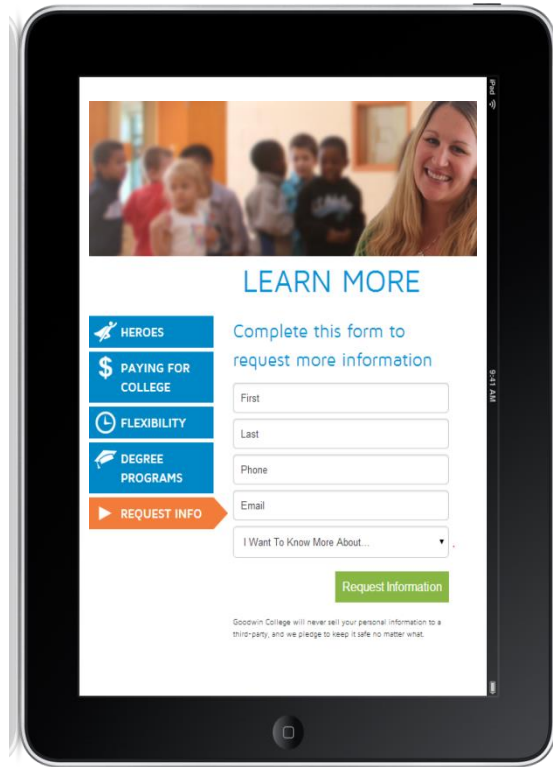


```
#! /bin/bash
# TRAC BIG DATABASE BACKUP
if [ -f /home/tuser/backup/trac.tar ]
then
  echo "Relisting trac.tar"
  cd -f /home/tuser/backup/trac.tar
  backup_trac
else
  echo "Stripping backup of trac.tar"
fi
fi
backup_trac
# Done backing up
echo "Done"
```



Access [FAQs](#) on the PDF Manager Tool. PDFs include the full application, transcripts, evaluations, and other supporting documents.

# Batch PDF Download



- Attend an Upcoming Webinar or Event
- Schedule a Call
- Visit the following site for more information:
  - [www.mynursingcas.org](http://www.mynursingcas.org)
  - [www.mynursingcas.org/join](http://www.mynursingcas.org/join)

## **American Association of Colleges of Nursing**

Caroline Allen, NursingCAS Director

202-463-6930 x258, [callen@aacn.nche.edu](mailto:callen@aacn.nche.edu)

## **Liaison International**

Ann Donnelly, NursingCAS Director

617-612-2064, [adonnelly@liaison-intl.com](mailto:adonnelly@liaison-intl.com)

# More Information